



Sacramento County Management Association

Kelsey Johnson, President
Piper Wilson, Secretary
Sandra Leahy, Treasurer
Linda Dorn, Board Member
Pamela Harris, Board Member
Virginia Garcia, Board Member
(terms ending 06/2018)

Diana Ruiz, Vice-President
Kathy Bryan, Board Member
Pamela Gandy, Board Member
Jan Holm, Board Member
Craig Rader, Board Member
Patrick Schroeder, Board Member
(terms ending 6/2017)

SCMA Board Minutes
July 7, 2016 - 4:00 P.M.

- I. Introductions & New business agenda items
Meeting called to order by Diana Ruiz at 4:08
Bolded names indicate attendance. Proxies: Kathy Bryan for Patrick Schroeder
Guests: Sandra Leahy, Piper Wilson, Vince Meden
Introductions completed.
 - a. Current Board – After Closed Session, new Board members announced – Kelsey Johnson (elected), Piper Wilson (appointed), Sandra Leahy (appointed), Linda Dorn (elected), Pamela Harris (appointed), Jan Holm (appointed). After further Closed Session, new Board member announced – Virginia Garcia (appointed)
 - b. Officers elected – Kelsey Johnson, President, Diana Ruiz, Vice President, Piper Wilson, Secretary, Sandra Leahy, Treasurer
- II. Review and approved minutes from June 2, 2016 – Linda Dorn moved to approve, Kathy Bryan 2nd. Minutes passed with 1 correction. No one abstained.
- III. Treasurer's Report – Jan Holm provided report
- IV. Committee Reports
 - a. Association Meeting – Jan Holm
 - b. Bylaws – Kelsey Johnson – No report
 - c. Elections – Susi Masarweh- Not present
 - d. Website – Craig Rader – Not present
 - e. Membership – Victoria Deloney - Not present
 - f. Meet & Confer – Diana Ruiz provided a report
 - g. Discipline—Kathy Bryan provided a report
- V. Correspondence – Diana Ruiz gave envelope from PO Box to Kathy Bryan
- VI. Old Business

Approved - FW 9/1/16

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- a. Records retention – Vince Meden of MediaSafe gave presentation on document storage options including general quote on pricing Kelsey Johnson will contact him if additional action is needed.
 - b. PO Box key – Diana Ruiz paid for and obtained an additional key, and accessed the PO Box. The second key was given to Piper Wilson who will get the mail and Diana will provide back-up.
 - c. Negotiations- no report.
 - d. Gift in lieu of dues – gift received.

VII. New Business

- a. Acknowledging outgoing members - Board approved expenditure for plaques. Kathy Bryan to review policy regarding different types of recognition.
- b. Business cards for Board members – Piper will provide draft cards for approval

VIII. Closed Sessions – re filling Board vacancies.

IX. Adjourn at 7:00 p.m.