



Kelsey Johnson, President
Piper Wilson, Secretary
Sandra Leahy, Treasurer
Linda Dorn, Board Member
Pamela Harris, Board Member
Virginia Garcia, Board Member
(terms ending 06/2018)

Diana Ruiz, Vice-President
Kathy Bryan, Board Member
Pamela Gandy, Board Member
Jan Holm, Board Member
Craig Rader, Board Member
Patrick Schroeder, Board Member
(terms ending 6/2017)

SCMA Board of Director's Meeting Minutes
January 4, 2017 - 4:00 P.M.

Meeting called to order at 4:10

Bolded names indicate attendance. Proxies: D. Ruiz for K. Johnson and K. Bryan; P. Wilson for L. Dorn and V. Garcia; J. Holm for P. Harris, P. Gandy and C. Rader; after 5:00 p.m. – S. Leahy for J. Holm, P. Harris, Pam Gandy, and C. Rader
Guests: Jason Jasmine, Bruce Coker, Kelly Newell, Steve Souza, Rich Reed

- I. Introduction & new business agenda items – Item VII a. moved to beginning of agenda to accommodate guests. Motion made by D. Ruiz, seconded and unanimous approval. Discussion of proposed IT class reallocations.
- II. Review and approve minutes from November and December meetings: November 3, 2016, minutes approved with two corrections (proxy and spelling of name). Motion made by D. Ruiz, seconded and approved with three abstentions. Review and approval of December minutes deferred to February meeting.
- III. Treasurer's Report – Sandra Leahy provided reports for October, November and December 2016.
- IV. Committee Reports
 - a. Association Meeting – no report
 - b. Bylaws – no report
 - c. Elections – no report
 - d. Website – Monthly report sent electronically. No additional report
 - e. Membership – no report
 - f. Meet & Confer – D. Ruiz provided summary, no written report
 - g. Discipline—no report
- V. Correspondence
- VI. Old Business
 - a. Records retention – deferred to next meeting. P. Wilson will follow up with J. Jasmine.
 - b. Direct deposit of dues checks - S. Leahy – SCMA's participation in pilot program and automatic deposit should be implemented by 1/12/17.
- VII. New Business
 - a. IT Class Study – UPEC/J. Jasmine (see I above).

- b. JLM Update – deferred to next meeting
- c. Renewal of Website domain name – Motion made by D. Ruiz, seconded and unanimous approval.

VIII. Closed Session – no session

IX. Adjourn

APPROVED: *P. Wilson* Feb 1, 2017